



OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE

WASHINGTON, D.C. 20301-2500

DEC 18 2003

SPECIAL OPERATIONS/
LOW-INTENSITY CONFLICT

MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY (MANPOWER
AND RESERVE AFFAIRS)
ASSISTANT SECRETARY OF THE AIR FORCE
(MANPOWER AND RESERVE AFFAIRS)
DEPUTY UNDER SECRETARY OF DEFENSE (MILITARY
PERSONNEL POLICY/ACCESSIONS POLICY)
DIRECTOR, DEFENSE AGENCIES
CHIEF, NATIONAL GUARD BUREAU
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(MILITARY PERSONNEL PROGRAMS)

SUBJECT: Implementation of Department Drug Demand Reduction Policy

The attached memorandum established new policy on October 1, 2003. We are beginning the process of migrating to this new policy and need your input prior to developing implementation instructions. I request that you send a representative to a meeting that we will host on Wednesday, January 21, 2004 from 1:00-3:00 p.m. in Pentagon room 5E440. Your representative will need to be prepared to present your proposed plan to comply with the policy to include organizational changes and needed resources. My point of contact is Colonel Mick Smith, USA, at telephone (703) 697-5607, and email mick.smith@osd.mil.

Robert J. Newberry
Acting Deputy Assistant Secretary of Defense for
Counternarcotics

Attachment:
As stated